

**Tallahassee-Leon County
Architectural Review Board**

Minutes of the Tallahassee-Leon County Architectural Review Board held in the Planning conference room at the Frenchtown Renaissance Center, 435 N. Macomb St, Tallahassee, FL 32301 on Wednesday, December 3rd, 2025, at 12:00 PM.

Members Present

Miriam Gurniak, *Chair*
Anne Rokyta, *TLCPD Representative*
Will Shepherd, *Planning Commission Representative*
Elizabeth Wallace
Elena Bradbury, *AIA*
Betsy Crawford
James Butler

Staff Present

Shannon Kuch, *TTHP Executive Director/
Historic Preservation Officer*
Breanna Green, *Assistant City Attorney*
Casey Bogart, *TTHP Program Coordinator*

Guests Present

Gene Adams, *Marshall House*
Susan Jones, *Marshall House*

Members Absent

Doug Shuler, *AIA, Vice Chair*

I. Call to Order

- The Chair called the meeting to order at 12:02 pm.

II. Pre-Application Consultation

- *317 E. Call Street – Marshall House*

Ms. Shannon Kuch reported that St. John's Episcopal Church owns the HPO listed structure at 317 E. Call Street, the Spiller/Marshall House. Built in 1886, this building has been vacant for several years, and the church is seeking guidance for how to move forward with the parcel. The original structure suffered a fire in its early history, and several changes and additions were also made in the 1950s. The property is currently accruing fines because the building is not up to code. The board discussed the condition of the house, and options for rehabilitation, moving, de-listing, or demolishing the structure. The board requested reports including a detailed list of work items needed to bring the structure up to code with associated cost estimates to move forward with assessing the condition of the structure.

III. New Business

- The board discussed issues with Code Enforcement and Permitting not requesting COAs, and how the ARB can address future problems.

IV. Old Business

- The board addressed making changes to the by-laws in the future.

ARB Meeting Minutes – December 3rd, 2025

V. Adjournment

- The Chair adjourned the meeting at 1:31 pm.

The next ARB meeting will be held Wednesday, January 6th, 2026, at 12:00 noon in the First Floor Growth Management conference room.



**Shannon Kuch, Historic Preservation
Officer**

December 3, 2025

Date

Miriam Gurniak, Chair

Date